



EMPLOYMENT OPPORTUNITIES

PUNJAB AUQAF ORGANISATION

AUQAF & RELIGIOUS AFFAIRS DEPARTMENT

Application are invited for the following post of Chief Administrator, Punjab Auqaf Organisation, Auqaf & Religious Affairs Department Government of the Punjab, from the eligible candidates having the requisite qualification and experience. The recruitment will be purely on MPS-I for a period of 03 years (extendable for further maximum 02 years on annual basis subject to satisfactory performance evaluation). The position of Chief Administrator, Punjab Auqaf Organisation, will be governed under the Government of the Punjab.

Name of Post	Remuneration/pay Package		Eligibility Criteria	Job Description
Chief Administrator (One Post)	MPS-I	(A)	i. PhD In Islamic/Oriental Learnings from a University recognized by the Higher Education Commission;	The Chief Administrator shall be the Chief Executive of the Organisation and shall:
		(B)	ii. 10 years' professional experience in relevant field preferably with expertise in strengthening an organization administratively and financially, with introduction of any successful land related commercial policy at provincial level.	(i) Be a whole time officer of the Organisation. (ii) Perform such duties and exercise such powers as are assigned to him under the Ordinance or as may be prescribed or as may be delegated to him by the Authority.
		(C)	iii. At least two years' experience of being administrative head of a government department. Age limit:58 to 65	(iii) To supervise the working of directorates & Zonal Administrators (iv) To check income & expenditure from the Waqf properties & all related affairs of the Waqf.

Conditions:

- > Application along with copies of all academic testimonials should reach in the office of the undersigned on or before 01-12-2025 (05:00 PM).
- > After the expiry of the date of the receiving the application, no application will be considered/entertained.
- > Only eligible candidates will be called for interview.
- > Attested copies of Domicile (Punjab) & CNIC along with 03 passport size photographs must be attached with the application.
- > Government/Semi-Government employees may apply through their respective institution/proper channel.

(IPL-6334)

Section Officer (General)
Auqaf & Religious Affairs Department,
Aiwan-e-Auqaf Shah Chiragh Building, the Mall, Lahore
042-99210858